e-Procurement

Electronic public procurements contracts

[ FAST ]  [ EASY ]  [ ACCESSIBLE ]  [ FREE ]

for the public and private sectors alike

EDITION 2013
Since 2005, the Federal Public Service Personnel and Organisation (FPS P&O) develops tools to facilitate the electronic public procurement.

e-Procurement (the electronic public procurement process) includes 5 different modules:

- **e-Notification**
  Publication of the public call for tender and the relevant documents

- **e-Tendering**
  Electronic submission and opening of tenders and generation of an opening report

- **e-Catalogue**
  Ordering products using electronic catalogues

- **e-Awarding**
  Evaluation of tenders and conclusion/attribution of contracts

- **e-Auctions**
  Reverse electronic auctions

Each of these modules is free of use and provides benefits to buyers and suppliers.
E-Notification: Public Procurements Bulletin

**Publishing and searching for public procurement notices online.**

This application allows *buyers* to publish their notices online. The BDA (National Public Procurements Bulletin) was integrated into e-Notification since 2011. Every public procurement contract can be published at both national and European level. This integration enhanced administrative efficiency and more transparency for both public and private sectors.

Contracts under the national threshold can also be published and managed via the Free-market platform.

*Companies* can find publication with interest via a tailored messaging service based on search profiles.

Using Q&A forum makes the entire process more user-friendly for all concerned.

[https://enot.publicprocurement.be](https://enot.publicprocurement.be)

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E-Tendering

**Online submission and electronic opening with generation of an opening report.**

*Companies* submit their tenders/request for participation online, attach their files and sign their tender electronically.

*Buyers* open all the tenders/request for participation online. The system generates an opening report. The buyer distributes electronically the documents amongst the members of the evaluation commission. The opening report can also be consulted online later.

[https://eten.publicprocurement.be](https://eten.publicprocurement.be)
Online catalogues management and ordering via catalogues.

Procurement authorities manage dossiers and catalogues online. They are in charge with monitoring, approving, publishing and following the catalogues.

Companies display the catalogues via the platform, where maximum of visibility is granted. They receive their orders coming from the public sector electronically.

Buyers place and manage their orders using the electronic catalogue.

https://ecat.publicprocurement.be

Electronic evaluation of tenders/request for participation and awarding of contracts.

Buyers can run the evaluation and award processes electronically from start to end.

https://eaward.publicprocurement.be

The reverse online auction principle.

Companies have the opportunity to make their tenders more attractive than those of their competitors while the ranking of every new bid can also be instantly viewed online.

Buyers are able to purchase the products they need at cheaper prices.

https://eaward.publicprocurement.be
Did you know that...

Belgian authorities (federal, regional, local) must use e-Notification for the publication of Belgian contracts above the publication threshold.

From 1 January 2013 it was decided to also use e-Notification (Free-market) under the publication threshold for a large part of the federal services. Moreover, these federal services must publish their contract documents online, use e-Catalogue for framework agreements and use e-Auctions to apply reverse electronic auctions.

In conclusion, a large amount of public buyers allow or require electronic tenders for their public contracts to be submitted in e-Tendering. During the last years every call for tender have been published via e-Notification while the practice of accepting electronic tenders in e-Tendering increased.